

No 8 Gascoigne Road, Kowloon

Main Switch:(852) 2332 5523 Direct Line:(852) 2359 6850 Fax:(852) 2771 1103

 Web Site: <http://www.hkgga.org.hk> E-mail: booking@hkgga.org.hk
Adventure Equipment Rental Form (Campsite)

Name of Applicant :	Name of Organization/units:
Name of Organization Email:	Name of Organization Contact Number:
Name of Borrower/Return:	Borrower/Return Tel No(Mobile):
Campsite : Jockey Club Yuen Long Recreation Centre / Jockey Club Beas River Lodge / Sandilands Centre / Pok Hong Campsite (Circle the applicable campsite)	

The Choice of Adventure Equipment

Item	Name of Equipment	Equipment Information (per set)	Stock Qty	1 Session (4hrs)	Qty	Price (\$)	Rental Date	Rental Time
1	Cloth Turning	1 Square Cloth	4 set	\$ 40 /set				
2	Three-Legged Race	10 Straps & 5 Eyepatches	4 set	\$ 40 /set				
3	Building Tower	10 Building Blocks & Rope	2 set	\$ 40 /set				
4	Dodgebee	1 Dodgebee 270mm	4 set	\$ 40 /set				
5	Pipeline	12 Pipes with 2 Balls	4 set	\$ 70 /set				
6	Continuous Track Game	1 Long Cloth	4 set	\$ 70 /set				
7	*Spider Web	8 feet x5 feet Spider Web	2 set	\$ 70 /set				
8	*Trust Ladder	10 Wooden Sticks	4 set	\$ 70 /set				
9	Big Feet	2 Long Wooden Bases For 4- 8 person	4 set	\$ 120 / pair				
10	*Trust Circle	1 Dyneema Sling	4 set	\$ 120 /set				
11	*Balance Beam	1 set of Balance Beam with Base	4 set	\$ 120 /set				
12	Cliff Crossing Challenge	2 Long Wooden Bench with 1 Wooden Sticks (5 feet)	2 set	\$ 120 /set				
13	*Crocodile Pond	4 Square Wooden Base with 2 Bridge (for 12 person)	4 set	\$ 120 /set				
14	Mölkky	1 Set (No.1-12 wood column & wood column without No.)	2 set	\$ 120 /set				
15	2 meter Parachute	2 meter Parachute with one Beach Ball (for 4 person)	1 set	\$ 40 /set				
16	5 meter Parachute	5 meter Parachute with one Beach Ball (for 8-10 person)	1 set	\$ 70 /set				
17	12 meter Parachute	12 meter Parachute with one Beach Ball (for 20 person)	1 set	\$ 120 /set				

Remark:

* Some equipment may be dangerous to use. Please arrange qualified coaches who hold valid Adventure Instructor Certificate or Low Event Challenge Instructor Certificate for leading. The applicant is required to submit application form with the copy of certificate at the same time. Meanwhile, Campers are responsible for your own responsibility in case of any accident or damages. Coaching certificate must be issued by the following organizations : 1) Challenge Course Association of Hong Kong, China 2) Rope Course Union of Hong Kong, China. (Items 8, 11 and 13 must have Low Event Challenge Level One Instructor Certificate and the other * only require Low Event Technical Certificate.)

Regulations

- The Association is not responsible to any injuries or damages associated with the use of the adventure equipment. Users should use the equipment correctly and pay the special attention when using the equipment to avoid any accident.
- Users should check the condition and quantity before using adventure equipment. **Compensation will be claimed for any damages or losses and the in-charge have to complete the Damaged and Lost Items Record if necessary.** Please return the clean and tidy equipment to the designated location and wait for camp staff to check equipment before leaving.
- Rental period is only available from 9 am to 9 pm.
- The users must return equipment on time. If you need to extend the rental period, it must be approved by the staff in advance. The Charge would be counted by per hour.
- The applicant is responsible for the users to comply with above regulations during using equipment.
- Please fax the completed application form to 2771-1103 or email it to Booking@hkgga.org.hk.
- If you have any inquiries, please do not hesitate to contact us at 2359-6850.
- In case of inclement weather, the Association reserves the right of cancelled activities. If the booking is cancelled, full payment will be required.
- Special discounted price 50% off is offered to all Girl Guides Member.
- The Association reserves the right for adjusting the quantity of the adventure equipment and the terms and conditions may be amended from time to time by the HKGGA without any notice.

Important Notice

- The personal data which provided by the applicant will only be used for camping application purpose.
- The applicant must reach the age of 21 and obtain valid HK identity card holders.
- The applicant must submit the application form within 7 days after contacted to Campsites and Properties Department for reserving camp period, and must pay the camping reservation fee in full within 21 days after submitting the application form. The application will not be confirmed until the fee is paid.

Notice on Personal Data Policy

The Girl Guides Association of Hong Kong (hereinafter referred to as "the Association") will comply with and fulfill the requirements of the Personal Data (Privacy) Ordinance and ensure the

OFFICE USE ONLY

Applicant signature:		Date:		Units /Organization Chop:	
OFFICE USE ONLY					
Application No:		Date for fax/email this form to Site		Signature of Caretaker	
Invoice No	Date of Payment	Amount (\$)	Receipt No	Signature	Cost Centre
					Signature fo approval of internal Charge